

Faculty Accreditation Review Form for Applications with Junior College Degrees/Diplomas or Above

Applicant: _____

- Application type: Domestic degree (skip to items #1, #8, and #9)
 Foreign degree
 European arts diploma

1. This application is submitted in accordance with Article ____, Paragraph ____ of the *Act Governing the Appointment of Educators* for an accreditation review for the following position:
 - Instructor
 - Assistant professor
 - Associate professor
2. The degree- or diploma-issuing institution is (in the Database for the Reference List of Foreign Universities recognized by the competent authority of the local government or a professional certification organization).
3. Is the admission eligibility of the institution comparable to that of domestic institutions of an equivalent level? Y N
4. Is the number of required credits taken comparable to that required by domestic institutions of an equivalent level? Yes
 No (Please explain: _____)
5. Cumulative total period of study at the institution:
 - Master's: _____ days
 - Doctorate: _____ days
 - Arts diploma: _____ days
6. Are the documents certified? Y N
7. Was the degree/diploma issued in any of the 13 countries listed under Article 27, Paragraph 2 of the *Regulations Governing Accreditation of Teacher Qualifications at Junior Colleges and Institutions of Higher Education*?
 Y N (Certified by a consular office Not certified)
8. Has the University conducted a substantive review? Y N (* To be marked by the Personnel Office)
9. Documents to be submitted: (Please produce the original copies of any photocopied documents submitted. The Personnel Office will verify the photocopies and affix a "certified true copy" stamp and the seal of the case officer.)
 - 1) Photocopy of certificate of graduation, degree certificate, or diploma issued by a domestic/foreign institution
 - 2) Resume for Faculty Accreditation Review (* may be submitted upon appointment)
 - 3) Degree thesis/dissertation and/or other certificates/proofs of scholarly or professional achievements

*** The following additional documents are required for applications with foreign degrees:**

- Transcript of academic record from the issuing foreign institution

- Foreign Education Information Sheet for Applications With Foreign Academic Credentials
- Border entry/exit records
- Other (Other documentation, including but not limited to academic calendars of the issuing institution; please itemize: _____)

*** With respect to an applicant seeking an accreditation review for an associate professorship under Article 30, Paragraph 1 of the *Act Governing the Appointment of Educators*, in addition to verifying their degree, has the University conducted a substantive review (including an external review) of their thesis/dissertation and other works pursuant to the revised standards for associate professorships?**

Y N

Signature and seal of the applicant: _____

Processing clerk at the Personnel Office: _____

Director of the Personnel Office: _____