

NATIONAL TAIWAN UNIVERSITY

Professor Emeritus Nomination Form

College (center)		Academic program	
Name of the nominee		Date of birth	(yyyy/mm/dd) Sex <input type="checkbox"/> M <input type="checkbox"/> F
Effective retirement date	_____ (yyyy/mm/dd) [applied for retirement on _____ (yyyy/mm/dd)]		
Has the nominee applied for unpaid leave while working as a professor?	<input type="checkbox"/> No <input type="checkbox"/> Yes (was the professor obligated to return to NTU to teach during said leave? <input type="checkbox"/> Yes <input type="checkbox"/> No)	Number of years as a full-time professor at NTU	A total of __ years and __ months, starting from _____ (yyyy/mm/dd) to _____ (yyyy/mm/dd)
Applicable subparagraph(s) of Article 2 (check all that apply) of the <i>Directives for Appointing Professors Emeriti</i>	<input type="checkbox"/> Had an outstanding teaching achievement, received a teaching award for related work, and worked as a full-time professor at NTU for over 15 years (Subparagraph 1). <input type="checkbox"/> Made a special contribution to the field of academic research, possessed an international reputation, or received a research award for a specific achievement, and served as a full-time professor at NTU for more than seven years (Subparagraph 2). <input type="checkbox"/> Had an outstanding service achievement, took on administrative duties while teaching, and/or made significant contributions to administrative development, and served as a full-time professor at NTU for over 15 years (Subparagraph 3). <input type="checkbox"/> Was previously named a distinguished professor at NTU (Subparagraph 4). <input type="checkbox"/> Former NTU president, executive vice president, or senior administrator who made significant contributions to the planning, construction, and development of NTU (Subparagraph 5)		
Nomination method	Article 3, Paragraph 1, Subparagraph 1	<input type="checkbox"/> In compliance with Article 2, Paragraph 1, Subparagraph _____, and directly nominated by the ____ th Professor Emeriti Review Committee in Academic Year _____. <input type="checkbox"/> In compliance with all subparagraphs of Article 2, Paragraph 1 and nominated after approval by the ____ th College Faculty Evaluation Committee on _____ (yyyy/mm/dd). Signature of the head of the academic program: _____ Date: _____ (yyyy/mm/dd) College dean's signature: _____ Date: _____ (yyyy/mm/dd)	
	Article 3, Paragraph 1, Subparagraph 2	<input type="checkbox"/> In compliance with Article 2, Paragraph 1, Subparagraphs 4 and 5 and nominated by a senior administrator, college dean, executive vice president, and president. Nominee's signature: _____ Date: _____ (yyyy/mm/dd)	
Personnel Office Remarks	The professor meets the NTU Professor Emeriti nomination regulations as stipulated in the subparagraphs of Article 2, Paragraph 1. After reviewed by the ____ th Professor Emeriti Review Committee in Academic Year _____, the following decision has been made: <input type="checkbox"/> Nomination approved. To be proposed to the Administrative Meeting and NTU Faculty Evaluation Committee for review and approval. <input type="checkbox"/> Nomination rejected. Letter to be sent to the nomination unit and professor. Processing Clerk _____ Division Director _____ Senior Executive Officer _____ Director _____		

Submitted to the following personnel for approval:	
Secretary-General	Vice President
(This application shall be reviewed by all levels of responsible personnel with the final decision made by the vice president)	
Follow-up handling procedures	Proposed to the _____ th Administrative Meeting for discussion on _____ (yyyy/mm/dd). <input type="checkbox"/> Approved <input type="checkbox"/> Rejected
	Proposed to the _____ th NTU Faculty Evaluation Committee in Academic Year _____ for discussion on _____ (yyyy/mm/dd). <input type="checkbox"/> Approved <input type="checkbox"/> Rejected
Notes	<ol style="list-style-type: none"> 1. Professor Emeriti nomination applications shall be submitted after the professor applies for retirement. 2. Please attach the professor's resume, list of works, and proof of service (including proof of work as a part-time NTU senior administrator or administrator) for the NTU Faculty Evaluation Committee to review. 3. The years of service as a full-time professor stipulated in the preceding paragraph shall not include unpaid leave unless the professor was obligated to return to NTU to teach during said leave. Years of service prior to and after said leave time may all be included in the calculation of years of service. 4. A professor who has been verified by the relevant agencies to have violated the law while serving at NTU may not be nominated for Professor Emeritus.
Please provide supporting evidence on the next page.	

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Supporting evidence [please fill out all supporting evidence for the appropriate subparagraph(s)]

Subparagraph 1: Received an outstanding teaching achievement or a teaching award for related work, and worked as a full-time professor at NTU for over 15 years.

[Please list the award(s) won and the year the nominee won the award(s) or explain the nominee's contribution(s)]

Example: Won an Outstanding Teacher Award issued by the Ministry of Education (Academic Year _____)

Subparagraph 2: Made a special contribution to the field of academic research, possessed an international reputation, received a research award for a specific achievement, and served as a full-time professor at NTU for more than seven years.

[Please list the research award(s) won and the year when the nominee won the award(s) or explain the nominee's contribution(s)]

Example: Won the _____ Outstanding Research Award (Year _____)

Subparagraph 3: Had outstanding service achievements, took on administrative duties while teaching, or made significant contributions to administrative development, and served as a full-time professor at NTU for over 15 years.

(Please provide supporting evidence explaining the nominee's contributions to administrative development when taking on administrative duties)

Example: Served as the chair of the _____ Department for _____ years (from yyyy/mm to yyyy/mm); responsible for the following contributions: _____ (specific accomplishments)

Subparagraph 4: Was previously named a distinguished professor at NTU. (Please list the year in which the nominee won the appointment)

Example: Hired as a distinguished professor as described in Subparagraph _____ for Academic Year _____

Subparagraph 5: Former NTU president, executive vice president, or senior administrator who made significant contributions to the planning, construction, and development of NTU.

[Please list the job title(s) and the year in which the nominee assumed the role(s) and explain the nominee's contributions]

Example: Served as Dean of the College of _____ for _____ years (from Academic Year _____ to _____); responsible for: (specific accomplishments)

(Please attach supporting evidence to this page)