

NATIONAL TAIWAN UNIVERSITY

Application for Recruiting S&T Personnel with Subsidies from NSTC

College (Center)		Academic program		Chinese name		
Appointment status	<input type="checkbox"/> Newly appointed <input type="checkbox"/> Reappointed	Work at NTU	<input type="checkbox"/> Research project <input type="checkbox"/> Teaching project <input type="checkbox"/> R&D management	English name		
				National ID/passport no.	Gender <input type="checkbox"/> M <input type="checkbox"/> F	
Position being applied for	<input type="checkbox"/> Distinguished chair professor <input type="checkbox"/> Chair professor <input type="checkbox"/> Visiting professor (<input type="checkbox"/> Visiting research fellow) <input type="checkbox"/> Visiting associate professor (<input type="checkbox"/> Visiting associate research fellow) <input type="checkbox"/> Visiting assistant professor (<input type="checkbox"/> Visiting assistant research fellow) <input type="checkbox"/> Visiting professional			Date of birth	____/____/____ (yyyy/mm/dd)	
				Primary nationality		
				2 nd nationality		
Appointment period	From ____/____/____ to ____/____/____ (yyyy/mm/dd)			Nationality as indicated on passport		
Highest education (To be filled out in Chinese)	Institution				Degree	<input type="checkbox"/> Doctor's degree <input type="checkbox"/> Master's degree <input type="checkbox"/> Bachelor's degree
	Academic program				Time of graduation	____/____/____ (yyyy/mm/dd)
Current employment and major work experience (To be filled out in Chinese)	Employer		Full-/part-time	Job title		Duration
						From ____/____/____ to ____/____/____ (yyyy/mm/dd)
						From ____/____/____ to ____/____/____ (yyyy/mm/dd)
						From ____/____/____ to ____/____/____ (yyyy/mm/dd)
Complies with recusal rules	<input type="checkbox"/> Yes: The recruited person is not the applicant's spouse or within the third degree of kinship, whether by blood or marriage, with the applicant. Furthermore, they shall comply with the recusal regulations stipulated in Article 11, Paragraph 1 of the <i>Directives Governing the Hiring and Use of Temporary Personnel by the Executive Yuan and Its Subordinate Government Agencies and Public Schools</i> .					
Complies with regulations on foreign S&T personnel	<input type="checkbox"/> Yes: The recruited person satisfies one of the following criteria at the time of application: <input type="checkbox"/> Employed at a public or private university, public or private research organization, or administrative academic research organization or foundation academic research organization in a country or area outside of the Republic of China, in continuous service for at least one year, and not a retired employee of any domestic public or private university, public or private research organization, administrative academic research organization, or foundation academic research organization; OR <input type="checkbox"/> Recruited with funding from NSTC pursuant to the <i>Guidelines for the Recruitment of Visiting Science and Technology Personnel with Subsidies from the Ministry of Science and Technology</i>					
Project title				Signature of Principal Investigator	____/____/____ (yyyy/mm/dd)	
Academic program review opinion	The preliminary review was passed by the Faculty Evaluation Committee at its ____ ^{st/nd/rd/th} meeting on ____/____/____ (yyyy/mm/dd). Please approve the appointment. Seal of the chair/director: _____ (yyyy/mm/dd)					

Required documents	<ol style="list-style-type: none"> 1. One photocopy each of your highest diploma, proofs of current employment and previous work experience, and both sides of your National ID (or passport for foreigners). Those who are unable to provide proof of prior work experience may provide proof of current employment instead. (The years of service indicated in the aforementioned proof of current employment or previous work experience shall meet the basic requirements for the prospective position). 2. National Science and Technology Council (NSTC) Application form for Recruitment of Visiting Science and Technology Personnel (“S&T personnel”) with NSTC Funding (Including forms CIF1101 and CIF1102) 3. The NSTC personal information forms (including forms C301–C303) 4. A copy of one of the following: <ol style="list-style-type: none"> 1) The NSTC research project Grant Proposal (forms CM01-14) 2) Proposal for recruiting visiting technology professionals to take part in a self-funded research project with a NSTC subsidy (form CIF1103) 3) Proposal for recruiting visiting technology professionals to take part in a teaching project with a NSTC subsidy (form CIF1104) 5. Up to 5 most representative scholarly works or works related to the project published in the last 3 years. The period may be extended to up to 5 years for those who have taken maternity/parental leave. The period may be extended for military draftees undertaking compulsory military service for the same period as their compulsory service as long as relevant proofs are provided. 6. For appointment renewals, in addition to the documents required by NSTC and the minutes of the department-level faculty evaluation committee meeting where the renewal was approved, a research (teaching or R&D management) work report for the previous employment period shall also be submitted. 7. A copy of the minutes of the Academic Program Faculty Evaluation Committee meeting where the appointment was approved.
Notes	<ol style="list-style-type: none"> 1. According to the <i>Guidelines for the Recruitment of Visiting Science and Technology Personnel with Subsidies from the Ministry of Science and Technology</i> (“the Guidelines”), recruited lecturers and visiting personnel must be of foreign nationality. [Note: Article 4, Paragraph 3 of the Guidelines: <i>Foreign S&T personnel ... must comply with one of the following conditions at the time of application:</i> <ol style="list-style-type: none"> 1) Must be employed at a public or private university, public or private research organization, or administrative academic research organization or foundation academic research organization in a country or area outside of the Republic of China, must have been in continuous service for at least one year, and may not be a retired employee of any domestic public or private university, public or private research organization, administrative academic research organization, or foundation academic research organization 2) Persons recruited with funding from NSTC pursuant to the Guidelines] 2. Funding period: <ol style="list-style-type: none"> 1) Lecturers: Each funding period may range from 1 month to 1 year. Once each funding period has expired, an application may be made for continued funding. The total length of funding shall not exceed 3 years. 2) Visiting personnel: Each funding period may range from 3 months to 1 year. Once each funding period has expired, an application may be made for continued funding. The total length of funding shall not exceed 3 years. <p>If the recruited person receives funding during 2 periods, which are separated by less than 1 year, those periods will be combined when calculating the total length of funding.</p> <p>Those who wish to extend their funding period shall submit a work report online about the research (or teaching or R&D and management) they participated in during the previous funding period and apply in accordance with Article 5 of the Guidelines one month prior to the expiry of</p>

- the previous funding period.
3. All applications shall be processed online through the NSTC website. To apply for this subsidy, navigate to NSTC's homepage (<https://www.most.gov.tw?l=en>), click on Research Manpower Website, and then select Application Form for Recruitment of Visiting Science and Technology Personnel with NSTC Funding. Complete the necessary forms and documents online and upload them to NSTC, then print out hard copies of the forms and documents and submit them to the University for approval. The same shall apply to the submission of research work reports.
 4. Applications shall be submitted to the Personnel Office no later than 2.5 months before the first day of the employment. Employment renewal applications shall be submitted 1.5 months before the conclusion of the current employment period. Please allow for the necessary processing time and submit your application as early as possible to avoid any delays.
 5. Internal review procedures: Prospective participants in research, teaching, and R&D management projects shall be exempt from the publication review and shall only be required to pass the department-level faculty evaluation committee review and NSTC approval to be appointed. According to the procedures passed by the University Faculty Evaluation Committee on July 24, 2008 (department-level faculty evaluation committee → college → NTU President for approval → uploaded to NSTC for approval → appointment), reviews by college-/university-level faculty evaluation committees and the Administrative Meeting are no longer required to streamline the procedures. However, if a college or academic program have stricter regulations, those regulations shall prevail.
 6. Recruited personnel shall perform the duties stipulated in their recruitment application and shall be supervised by the applying organization and the applicant.
 7. Fund appropriations shall be processed in accordance with the approval notification letter and funding approval list issued by NSTC.
 8. The applicant shall report project expenditures and submit the research (teaching or R&D management) work report to NSTC within three months upon the end of the funding period.
 9. Recruited personnel may not be the applicant's spouse or within the third degree of kinship, whether by blood or marriage, with the applicant. Furthermore, they shall comply with the recusal regulations stipulated in Article 11, Paragraph 1 of the *Directives Governing the Hiring and Use of Temporary Personnel by the Executive Yuan and Its Subordinate Government Agencies and Public Schools* ("the Directives"). [Note: Article 11, Paragraph 1 of the Directives states, "The head of an agency may not hire their spouse or a relative within the third degree of kinship, whether by blood or marriage, as a temporary employee at the same agency or its subordinate agencies. Unit heads at all levels of an agency shall avoid hiring their spouse or a relative within the third degree of kinship, whether by blood or marriage, to work in their subordinate units."]
 10. Principal investigators who are temporarily transferred to NSTC or another government agency's foreign offices may not apply for or execute a NSTC-funded research project. (See official letter Tai Hui Tsung 2 Tzu No. 0990069836 issued by the National Science Council on September 29, 2010).
 11. Principal investigators who are temporarily transferred to a ministry of the Executive Yuan to serve as a (deputy) head or political appointee may continue to apply for and execute NSTC-funded research projects in accordance with applicable regulations during their transfer period, but in principle, they shall not receive compensation for their work as principal investigator. For projects whose application and approval dates fall within the transfer period, no principle investigator fees shall be approved. (See official letter Tai Hui Tsung 2 Tzu No. 0990076111 issued by the National Science Council on October 21, 2010)