

NATIONAL TAIWAN UNIVERSITY

Regulations Governing Professorial Service Extensions

May 06, 2025 Passed by the 3,191st Administrative Meeting
June 05, 2025 Promulgation of amended Articles 1, 3, 4, 6, and 7
(Full amendment history at the end of this document)

Article 1 National Taiwan University (NTU or “the University”) formulates the NTU *Regulations Governing Professorial Service Extensions* (“the Regulations”) to handle matters related to professorial service extensions.

Article 2 Departments/divisions/graduate institutes/degree programs/offices/centers (collectively, “academic programs”) may apply to extend the service of professors who are 65 years of age to meet their teaching and research needs, given that the professor agrees to such extension. Each academic program shall submit the completed Service Extension Application Form as well as all related documents to their faculty evaluation committee in compliance with the *Regulations for Extending the Services of Presidents, Professors, and Associate Professors* promulgated by the Ministry of Education for initial review and to the college/center faculty evaluation committee for secondary review.

Applications shall then be submitted to the Personnel Office before the application deadline, and the Personnel Office will consolidate all applications and forward them to the Professorial Service Extension Review Committee (“the Review Committee”). The Review Committee will provide suggestions on recommendations, which will subsequently be submitted to the NTU Faculty Evaluation Committee for review. Those who pass the review will be approved through the relevant administrative procedures.

The Review Committee in the preceding paragraph comprises an Executive Vice President appointed by the President, the Vice President for Academic Affairs, the Vice President for Research and Development, and the deans of each college. The Executive Vice President serves as the convener of the Review Committee.

Article 3 Professors who are extending their services shall meet the following basic criteria:

1. The candidate is in good physical health and still able to teach.
2. The candidate’s teaching and research are rated as outstanding by NTU.
3. The candidate meets the basic teaching hour requirements and their part-time teaching hours do not exceed the allowed limit; the candidate shall meet the basic teaching hour requirements during their service extension period, except when permitted to reduce the teaching hours in accordance with relevant regulations.

4. The candidate will continue to produce academic works or industry academia cooperation projects.

The basic teaching hour requirements in Subparagraph 3 of the preceding paragraph indicate that, from the establishment of the Teaching Hour Inquiry System by the Office of Academic Affairs in 2003, until the semester immediately preceding the time of application, there must be no shortfall in the required teaching hours. Furthermore, during the service extension period, the professor must continue to meet the basic teaching hour requirements in accordance with relevant regulations.

Article 4 Professors who are extending their services shall meet one of the following special criteria:

1. The candidate is an academician at Academia Sinica.
2. The candidate has been a national chair professor.
3. The candidate has won the National Award for Distinguished Contribution to Industry-Academia Cooperation.
4. The candidate has won the Academic Award, the Distinguished Award for General Education Teachers, or a National Excellence in Teaching Award issued by the Ministry of Education.
5. The candidate has won the Outstanding Research Award from the National Science and Technology Council two or more times, including awards from the former Ministry of Science and Technology and the Executive Yuan National Science and Technology Council.
6. The candidate has contributed to the academic domain by releasing 1 or more publications or by publishing 3 or more important academic papers (related to the courses they are teaching) in a distinguished domestic or international academic journal within 5 years of the month in which they turn 65 or of the day that their present service extension ends.
7. The candidate is an internationally renowned professor of the arts who has created works of art, hosted exhibitions/performances, or offered technical guidance 3 or more times within 5 years of the month in which they turn 65 or of the day on which their current service extension ends.
8. When a successor to teach the professor's courses is still unavailable.
9. The candidate's industry-academia cooperation projects produce outstanding results that contribute to the academic domain and the industry.

Service extension applications submitted in accordance with Subparagraph 8 in the preceding paragraph are limited to two times at most, except for service extensions approved prior to the amendment of the Regulations on October 5, 2023.

Article 5 The initial service extension will begin on the day the professor turns 65 and end at the end of the semester in which the professor turns 66. Subsequent service extensions may not exceed one year each. No further service extensions shall be permitted beyond the semester when a professor reaches the age of 70. For professors extending their services in accordance with Paragraph 1, Subparagraphs 1 through 5 of the preceding article, their academic programs may decide the extension period, the maximum duration of which is to the semester when the professor reaches the age of 70.

Article 6 For a professor whose service extension has been approved, should the reasons and conditions enabling the professor to extend their service no longer apply after the approved service extension date and before the end of their service extension, their academic programs shall follow applicable administrative procedures to obtain the President's approval for revoking or terminating the service extension and initiate the age-mandated retirement process in accordance with relevant regulations.

Each semester, the Personnel Office shall provide a roster of professors currently serving under an approved service extension. The Office of Academic Affairs shall verify whether these professors have fulfilled the basic teaching hour requirements. If any professor is found not to have met the required teaching hours by the Office of Academic Affairs, their academic programs shall conduct a review. If it is determined that there is no longer a need for their teaching or research services, the matter shall be handled in accordance with the procedures set forth in the preceding paragraph.

Professors who no longer desire to teach during their service extension period shall notify their academic program in writing to terminate their service extension and initiate the age-mandated retirement process in accordance with relevant regulations. During the service extension period, professors may not apply for unpaid leave or take leave to study or conduct research.

Professors who are jointly appointed by the NTU and an external institution may not serve as part-time directors at the institution or engage in administrative duties. Professors who have previously served as part-time directors with term limits at the institution before the approval of the service extension may retain their position until the end of their term, provided a special signed approval is granted.

Article 7 Whether a professor meets the basic conditions for service extension shall be reviewed and decided by their academic program faculty evaluation committee. The fulfillment of the basic teaching hour requirements must be separately verified and approved by the Office of Academic Affairs. Decisions related to the special criteria shall be made in the order of the department faculty evaluation committee, the college faculty evaluation committee, and then the NTU faculty evaluation committee.

Service extension applications submitted in accordance with Article 4, Paragraph 1, Subparagraphs 1 through 5 may be exempted from review by the

College Faculty Evaluation Committee and instead submitted for review to the NTU Faculty Evaluation Committee, where the decision may be made without a vote.

For service extension applications submitted in accordance with Article 4, Paragraph 1, Subparagraphs 6 through 9, specific details shall be provided for the NTU Faculty Evaluation Committee members, who will review the professor's academic performance and vote on the extension. Whether the professor meets the distinguished professor requirements or other exceptionally significant criteria shall be considered for the review. Specific details may be waived for applications from professors who have been awarded distinguished professorship. Decisions on first and second-time applications for service extensions may be made without a vote.

Upon reviewing service extension applications, faculty evaluation committee at all levels shall carefully consider whether the professor applying for service extension has been involved in gender equality, academic ethics, or criminal cases within 5 years of the month in which they turn 65 or of the day that their present service extension ends. The NTU faculty evaluation committee may decide to deny approval of the service extension should the aforementioned circumstances arise after the department/college faculty evaluation committee has granted approval.

- Article 8 Professor service extension applications will be processed twice every semester.
- Article 9 Matters not addressed herein shall be subject to the applicable regulations of the University and the Ministry of Education.
- Article 10 The Regulations shall be passed by the Administrative Meeting and then implemented on the date of promulgation.

(Full Amendment History)

March 1994	Passed by the 1,864th Administrative Meeting
November 23, 2005	Passed by the 2,411th Administrative Meeting
January 10, 2012	Passed by the 2,700th Administrative Meeting
June 24, 2014	Passed by the 2,817th Administrative Meeting
June 02, 2015	Passed by the 2,861st Administrative Meeting
May 24, 2016	Passed by the 2,906th Administrative Meeting
January 16, 2018	Passed by the 2,980th Administrative Meeting
July 24, 2018	Passed by the 3,005th Administrative Meeting
December 25, 2018	Passed by the 3,025th Administrative Meeting
May 14, 2019	Passed by the 3,041st Administrative Meeting
November 23, 2021	Passed by the 3,107th Administrative Meeting
September 12, 2023	Passed by the 3,153rd Administrative Meeting