

Confidential

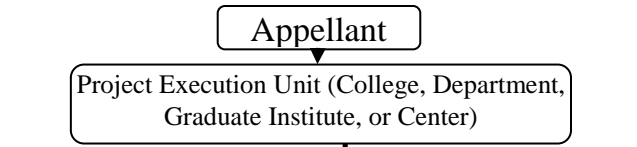
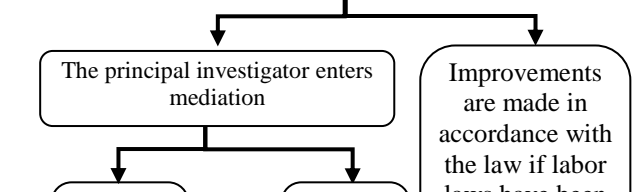
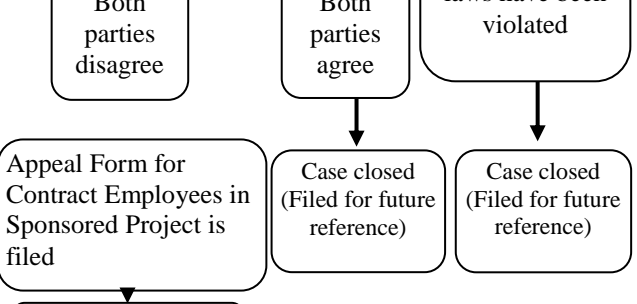
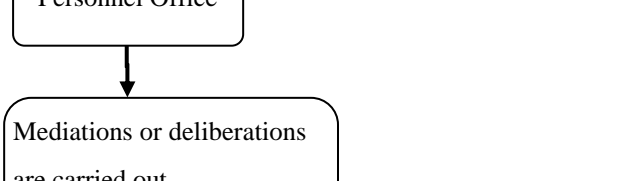
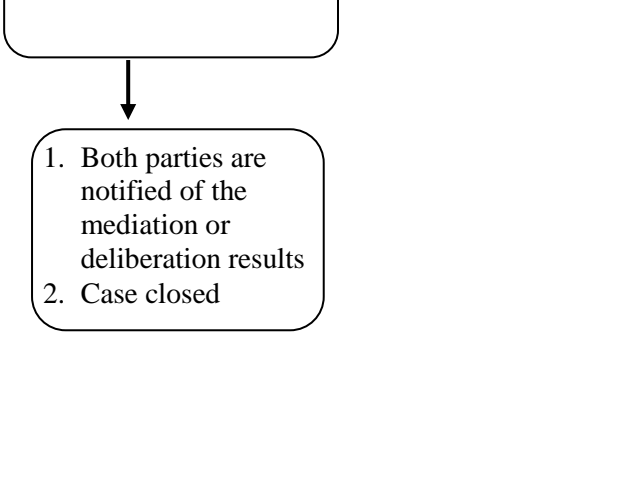
Amended October 2020

NATIONAL TAIWAN UNIVERSITY
Appeal Form for Contract Employees in Sponsored Project

Name		National ID No.	
Date of Birth		Job Title	
E-mail		Contact No.	
Address			
Project Execution Unit		Principal Investigator	
Nature and details of appeal:			
Proposed solution:			
Has the issue been previously reported to the principal investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Supporting documents: <input type="checkbox"/> Documents detailing previous mediation conducted by the project execution unit (required) <input type="checkbox"/> Other: _____			
Appellant		Date	
Unit Head		Senior Administrator	

※ Please submit the appeal form and related documents to the Personnel Office after the form has been signed/stamped by the unit head.

Appeal Procedures for Contract Employees in Sponsored Projects

Process	Description	Responsible Parties
	Project personnel may file an appeal within the University if their labor rights have been violated.	Appellant
	The project execution unit (college, department, graduate institute, or center) attempts to understand the nature of the appeal.	Appellant Project Execution Unit
	<ol style="list-style-type: none"> 1. The project execution unit handles the situation through mediation 2. The principal investigator makes improvements in accordance with the law if labor laws have been violated 	Principal Investigator Project Execution Unit
	The project execution unit notifies both parties of the mediation results.	Appellant Principal Investigator Project Execution Unit
	<ol style="list-style-type: none"> 1. If both parties do not agree with the results of the project execution unit's mediation, the appellant may fill out this appeal form and attach relevant documents detailing the previous mediation. 2. The appeal form shall be sent to the Personnel Office after being signed by the head of the project execution unit. 	Appellant Project Execution Unit Personnel Office
	The Personnel Office summons the relevant parties and personnel for mediation or deliberation.	Personnel Office Relevant Parties
	The Personnel Office notifies the appellant and the principal investigator of the mediation /deliberation results.	Appellant Principal Investigator Personnel Office

Notes:

- 1.** In the event that the project personnel applies for mediation or files an appeal with a competent authority for labor affairs, the University appeal process shall cease, and the mediation shall be executed by the competent authority. The principal investigator shall be present to explain the situation, and comply with the competent authority's decision. The project execution unit may send staff representative(s) to accompany the principal investigator.
- 2.** In the event that the dispute or labor inspection matter involves the overall policy or regulations of the University, the Personnel Office or other relevant units may send staff representatives to attend the mediation.