

To be approved by top-level administration Date of Application : _____

NATIONAL TAIWAN UNIVERSITY Voluntary Retirement Application for Faculty and Staff Member			
Name		Associated unit	
Job title		Date of birth	(MM/DD/YYYY)
Estimated effective retirement date		(MM/DD/YYYY)	
Reason for the retirement application	<p>Faculty members: Please attach a copy of teaching certificates of all academic ranks.</p> <p>Staff: please attach the appointment letter of each position.</p> <p>Those who have fulfilled the compulsory military service (including military training for students of tertiary educational institutions) shall provide proof for seniority calculation.</p> <p>Signature or seal of applicant: _____ Contact No.: _____</p>		
Opinion of the Unit Head	Senior administrator		
	Administrator		
Review opinion of the Personnel Office	<p>1. <input type="checkbox"/> Applicant has held office for more than 5 years and has reached the age of 60; eligible to apply for retirement in accordance with Article 17, Paragraph 1, Subparagraph 1 of the <i>Act Governing Retirement, Severance, and Bereavement Compensation for Public Servants</i>.</p> <p> <input type="checkbox"/> Applicant has held office for more than 25 years; eligible to apply for retirement in accordance with Article 17, Paragraph 1, Subparagraph 2 of the <i>Act Governing Retirement, Severance, and Bereavement Compensation for Public Servants</i>.</p> <p> <input type="checkbox"/> Applicant has held office for more than 5 years and has reached the age of 60; eligible to apply for retirement in accordance with Article 18, Paragraph 1, Subparagraph 1 of the <i>Act Governing Retirement, Severance, and Bereavement Compensation for Teaching and Other Staff Members of Public Schools</i>.</p> <p> <input type="checkbox"/> Applicant has held office for more than 25 years; eligible to apply for retirement in accordance with Article 18, Paragraph 1, Subparagraph 2 of the <i>Act Governing Retirement, Severance, and Bereavement Compensation for the Teaching and Other Staff Members of Public Schools</i>.</p> <p> <input type="checkbox"/> Other:</p> <p>2. Once approved, the application shall be submitted to Retirement, Pension, and Insurance Division of the Personnel Office for processing.</p>		
Office of the Secretariat		President	