

**Appendix 1**

**NATIONAL TAIWAN UNIVERSITY**  
**Extension of Service Application (Professors)**

College (Center)		Academic program	
Name		Date of birth	(MM/DD/YYYY)
Teaching certificate No.	Certificate number	Distinguished professor	<input type="checkbox"/> Yes <input type="checkbox"/> No
Previous approved service extension period	The _____ <sup>th</sup> application for extension of service	Proposed service extension period for this application	From _____ (MM/DD/YYYY)
	From _____ (MM/DD/YYYY) To _____ (MM/DD/YYYY) Total: _____years_____months		To _____ (MM/DD/YYYY)  Total: _____years_____months
Basic criteria (Each must be met)	1. The candidate is in good physical health and still able to teach.		<input type="checkbox"/> Yes <input type="checkbox"/> No
	2. The candidate's teaching and research are rated as outstanding by NTU.		<input type="checkbox"/> Yes <input type="checkbox"/> No
	3. The candidate meets the basic teaching hour requirements and their part-time teaching hours do not exceed the allowed limit; the candidate will meet the basic teaching hour requirements during their service extension period.	Basic weekly teaching hours	<input type="checkbox"/> Yes, _____hours per week <input type="checkbox"/> No
		Part-time teaching hours outside the University	<input type="checkbox"/> _____hours per week <input type="checkbox"/> No part-time off-campus teaching position
4. The candidate will continue to produce academic works or industry-academia collaboration projects.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Special criteria (Please check all that apply)	<input type="checkbox"/> 1. The candidate is an academician at Academia Sinica. (Year: _____ ) <input type="checkbox"/> 2. The candidate has been a national chair professor. (Year: _____ ) <input type="checkbox"/> 3. The candidate has won the Academic Award, the Distinguished Award for General Education Teachers, or a National Excellence in Teaching Award issued by the Ministry of Education (Year: _____ ) <input type="checkbox"/> 4. The candidate has received a MOST Outstanding Research Award two or more times. (Year: _____ ) <input type="checkbox"/> 5. The candidate has contributed to the academic domain by releasing one or more publications or by publishing three or more important academic papers (related to the courses they are teaching) in a distinguished domestic or international academic journal within 5 years preceding the month in which they turn 65 or the day that their present service extension ends. (Please fill in the attached form) <input type="checkbox"/> 6. The candidate is an internationally renowned professor of the arts who has created works of art, hosted exhibitions/performances, or offered technical guidance 3 or more times within 5 years preceding the month in which they turn 65 or the day that their present service extension ends. <input type="checkbox"/> 7. When a successor to teach the professor's courses is still unavailable. <input type="checkbox"/> 8. The candidate's industry-academia collaboration projects produce outstanding results that contribute to the academic domain and the industry.		

## Appendix 1

<p>Academic program comments</p>	<p>1. The professor meets the above-mentioned basic and special criteria. <input type="checkbox"/> Relevant written statements are attached. (Please tick if you checked special criteria 5-8)</p> <p>2. The professor meets special criterion <input type="checkbox"/>1,<input type="checkbox"/>2,<input type="checkbox"/>3,<input type="checkbox"/>4. According to the assessment conducted by the academic program's _____<sup>th</sup> faculty evaluation committee on _____ (MM/DD/YYYY), the application meets the basic criteria of the <i>Regulations Governing Professorial Service Extensions and the Handling of Service Extension Applications</i></p> <p>3. The professor meets special criterion <input type="checkbox"/>5,<input type="checkbox"/>6,<input type="checkbox"/>7,<input type="checkbox"/>8. According to the preliminary review conducted by the academic program's _____<sup>th</sup> faculty evaluation committee on _____ (MM/DD/YYYY), the application meets the basic and special criteria of the <i>Regulations Governing Professorial Service Extensions and the Handling of Service Extension Applications</i>.</p> <p style="text-align: right;">Signature or seal of the Director: (MM/DD/YYYY)</p>
<p>College (center) comments</p>	<p>1. The professor meets special criterion <input type="checkbox"/>1,<input type="checkbox"/>2,<input type="checkbox"/>3,<input type="checkbox"/>4, and therefore a review conducted by the college faculty evaluation committee is not required.</p> <p>2. The professor meets special criterion <input type="checkbox"/>5,<input type="checkbox"/>6,<input type="checkbox"/>7,<input type="checkbox"/>8. According to the preliminary review conducted by the _____<sup>th</sup> college faculty evaluation committee on _____ (MM/DD/YYYY), the application is approved.</p> <p style="text-align: right;">Signature or seal of the Dean: (MM/DD/YYYY)</p>
<p>Personnel Office comments</p>	<p>Pursuant to Article 6 of the <i>Regulations Governing Professorial Service Extensions and the Handling of Service Extension Applications</i>:</p> <p><input type="checkbox"/> 1. Professor meets special criterion <input type="checkbox"/>1,<input type="checkbox"/>2,<input type="checkbox"/>3,<input type="checkbox"/>4; a vote held by the NTU Faculty Evaluation Committee is not required.</p> <p><input type="checkbox"/> 2. The professor meets special criterion <input type="checkbox"/>5,<input type="checkbox"/>6,<input type="checkbox"/>7,<input type="checkbox"/>8; they shall provide a detailed statement, and their academic performance shall be reviewed and approved by a vote of the NTU Faculty Evaluation Committee.</p> <p><input type="checkbox"/> 3. The professor is applying for an extension of service for the first or second time; a vote held by the NTU Faculty Evaluation Committee is not required.</p> <p>Upon approval, please submit the application to the NTU Faculty Evaluation Committee for deliberation.</p>