

NATIONAL TAIWAN UNIVERSITY
Regulations Governing Professorial Service Extensions and
the Handling of Service Extension Applications

March 1994	Amended and passed by the 1,864 th Administrative Meeting
November 23, 2005	Amended and passed by the 2,411 th Administrative Meeting
January 10, 2012	Amended and passed by the 2,700 th Administrative Meeting
June 24, 2014	Amended and passed by the 2,817 th Administrative Meeting
June 2, 2015	Amended and passed by the 2,861 st Administrative Meeting
May 24, 2016	Amended and passed by the 2,906 th Administrative Meeting
January 16, 2018	Amended and passed by the 2,980 th Administrative Meeting
July 24, 2018	Amended and passed by the 3,005 th Administrative Meeting
December 25, 2018	Amended and passed by the 3,025 th Administrative Meeting
May 14, 2019	Amended and passed by the 3,041 st Administrative Meeting
November 23, 2021	Amended and passed by the 3,107 th Administrative Meeting

Article 1 Departments/divisions/graduate institutes/degree programs/offices/centers (collectively, “academic programs”) may apply to extend the service of professors who are 65 years of age to meet their teaching and research needs, given that the professor agrees to such extension. Each academic program shall submit the completed Service Extension Application Form as well as all related documents to their faculty evaluation committee in compliance with the *Regulations for Extending the Services of Presidents, Professors, and Associate Professors* promulgated by the Ministry of Education for initial review and to the college/center faculty evaluation committee for secondary review. Applications shall then be submitted to the Personnel Office before the application deadline for the office to compile and submit them to the NTU Faculty Evaluation Committee for approval in accordance with relevant administrative procedures.

Article 2 Professors who are extending their services shall meet the following basic criteria:

1. The candidate is in good physical health and still able to teach.
2. The candidate's teaching and research are rated as outstanding by NTU.
3. The candidate meets the basic teaching hour requirements and their part-time teaching hours do not exceed the allowed limit; the candidate will meet the basic teaching hour requirements during their service extension period.
4. The candidate will continue to produce academic works or industry-academia cooperation projects.

Article 3 Professors who are extending their services shall meet one of the following special criteria:

1. The candidate is an academician at Academia Sinica.
2. The candidate has been a national chair professor.
3. The candidate has won the Academic Award, the Distinguished Award for General Education Teachers, or a National Excellence in Teaching Award issued by the Ministry of Education.
4. The candidate has received a MOST Outstanding Research Award two or more times.

5. The candidate has contributed to the academic domain by releasing 1 or more publications or by publishing 3 or more important academic papers (related to the courses they are teaching) in a distinguished domestic or international academic journal within 5 years of the month in which they turn 65 or of the day that their present service extension ends.
6. The candidate is an internationally renowned professor of the arts who has created works of art, hosted exhibitions/performances, or offered technical guidance 3 or more times within 5 years of the month in which they turn 65 or of the day on which their current service extension ends.
7. When a successor to teach the professor's courses is still unavailable.
8. The candidate's industry-academia cooperation projects produce outstanding results that contribute to the academic domain and the industry.

Article 4 The initial service extension will begin on the day the professor turns 65 and end at the end of the semester in which the professor turns 66. Subsequent service extensions may not exceed one year each. No further service extensions shall be permitted beyond the semester when a professor reaches the age of 70. For professors extending their services in accordance with Subparagraphs 1-4 of the preceding article, their academic programs may decide the extension period, the maximum duration of which is to the semester when the professor reaches the age of 70.

Article 5 For a professor whose service extension has been approved, should the reasons and conditions enabling the professor to extend their service no longer apply (e.g., the professor fails to meet the basic teaching hour requirements) after the approved service extension date and before the end of their service extension, NTU shall report to the NTU Faculty Evaluation Committee for a review to revoke or terminate the service extension and initiate the age-mandated retirement process in accordance with regulations. Professors who no longer desire to teach during their service extension period may notify their academic program in writing to terminate their service extension and initiate the age-mandated retirement process in accordance with relevant regulations.

During the service extension period, professors may not apply for unpaid leave or take leave to study or conduct research; if a professor is jointly appointed by an external institution, they may not serve as the head or participate in administrative work at that institution.

Article 6 Whether a professor meets the basic conditions for service extension shall be reviewed and decided by their academic program faculty evaluation committee. Decisions related to the special criteria shall be made by the department/college/NTU faculty evaluation committee.

Service extension applications submitted in accordance with Article 3, Subparagraphs 1-4 do not need to be reviewed by the College Faculty Evaluation Committee prior to being reviewed by the NTU Faculty Evaluation Committee.

For service extension applications submitted in accordance with Article 3, Subparagraphs 5-8, specific details shall be provided for the NTU Faculty Evaluation Committee members, who shall review the professor's academic performance and hold a vote on the extension. During the review, major

criteria such as whether the professor meets the distinguished professor requirements or other special important criteria shall be considered. However, no vote will be required for the first and second service extension applications.

- Article 7 Professor service extension applications will be processed twice every semester. The following documents must be attached:
1. A copy of the professor's faculty member certificate.
 2. An identity document.
 3. A copy of the award or art creation, or documentation of the exhibition/performance that fulfills the special criteria, or an academic paper or other publication, and other relevant supporting documents.
 4. A copy of the identity document, with the unit head's seal or signature and a stamp verifying that the copy is identical to the original identity document.